Agenda
of the Academic Senate Meeting

Wednesday, November 18, 2015, 3 p.m.
CLA Building 98, P2-7

1.	Minutes - October 21, 2015

2.	Information Items

	a.	Chair's Report
	b.	President's Report
	c.	Provost's Report
	d.	Vice Chair's Report
	e.	CSU Academic Senate
	f.	Budget Report
	g.	CFA Report
	h.	ASI Report
	i.	Staff Report
	j.	Semester Conversion Report

3.	Academic Senate Committee Reports – Time Certain 3:45 p.m.

	a.	AS-2467-145/AA, Proposed Length for Semesters (Fall & Spring) and Breaks (Thanksgiving, Winter & Spring) for Calendar Conversion – **RESPONSE TO PRESIDENT'S RESPONSE**

4.	New Business

	a.	Ad Hoc Committees – General Education and Academic Programs

5.	Old Business

6.	Discussion							Time Certain

TIME CERTAIN ADJOURNMENT – 5:00 P.M.
George P. Hart Academic Senate Offices
California State Polytechnic University, Pomona

REPORT STATUS SUMMARY

November 18, 2015

NEW REFERRALS: (0)

REJECTED REFERRALS: (0)

WITHDRAWN REFERRALS: (0)

SENATE REPORTS FORWARDED TO PRESIDENT: (1)

AS-2490-145-AP   Proposed Master's Degree Structure under Semester Calendar

PRESIDENT REPONSES TO SENATE REPORTS: (1)

AS-2490-145-AP   Proposed Master's Degree Structure under Semester Calendar - **APPROVED**

REPORTS RETURNED TO COMMITTEE: (0)

Budget Report

Nov. 2015

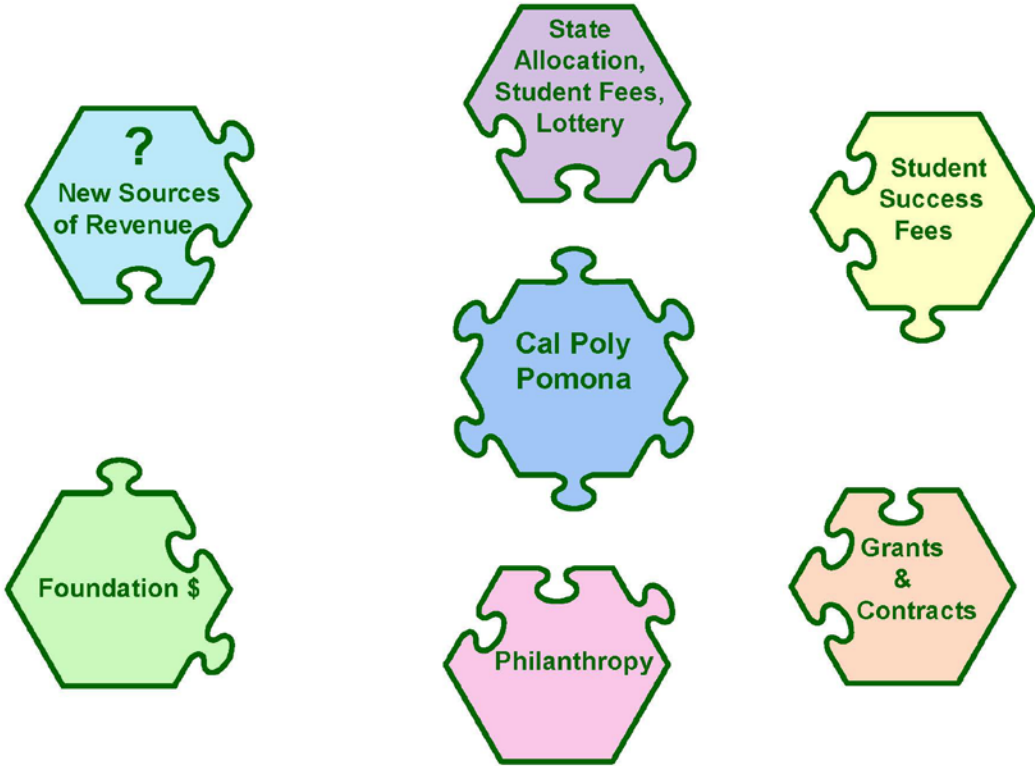Presented by John Lloyd, Chair, Budget Commitee

November 4 Meeting

- Originally scheduled w/ University budget officers.
- Dr. Quillian asked that the meeting be postponed until after President Coley had a chance to "get into the weeds" of budget details.
- Committee met, and discussed goals for new year.
  - Build our relationship with new campus President, interim CFO.
  - Meet with Provost Alva to learn more about her priorities for A.A. budget.
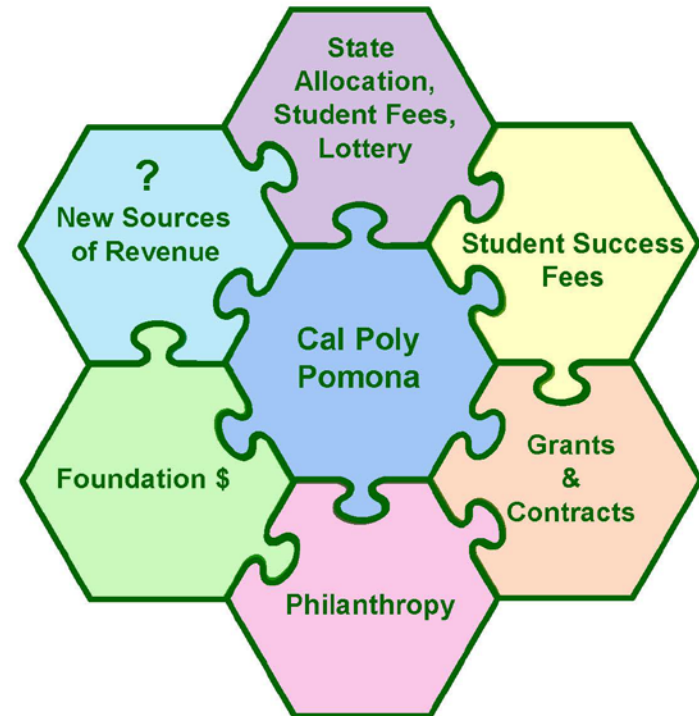 - Get a handle on conversion costs and conversion support from the C.O.

Extended Cabinet Meeting, Nov. 16

- President Coley provided a briefing on her budget research to date.
  - Generally, university "in good shape."
  - Understand the impact of last 5 years of GF budget reductions
    - Formerly 80% of CSU budget was funded by legislature.
    - Now: around 40%.
  - The University's "structural deficit" (i.e., ongoing needs being funded through one-time funding).
  - Develop a stable multi-year budget plan.
  - How to develop the various sources of university revenue.
- CFO Quillian discussed CSU Draft Report on Sustainable Funding
- Provost Alva reported on Grants/Contracts
- Dr. Neto provided Overview of Conversion budget.

CPP Revenue Sources

? New Sources of Revenue

State Allocation, Student Fees, Lottery

Student Success Fees

Cal Poly Pomona

Foundation $

Philanthropy

Grants & Contracts

CPP Integration of Resources

? New Sources of Revenue

State Allocation, Student Fees, Lottery

Student Success Fees

Cal Poly Pomona

Foundation $

Grants & Contracts

Philanthropy

* Draft CSU Financial Sustainable Model
** Multi-year Budgeting Strategies

CFA

California Faculty Association

AAUP CTA NEA CSEA SEIU AFL-CIO

Cal Poly Pomona Chapter
Telephone: 909-869-4818 Fax:909-869-6808
homepage: www.csupomona.edu/~cfa

Report to the Academic Senate
18 Nov. 2015

My eyewitness account of the Rally at the Board of Trustees meeting at the Chancellor's Office, Nov. 17th, 2015. Please enjoy the photos at your leisure (thanks to Gwen Urey).

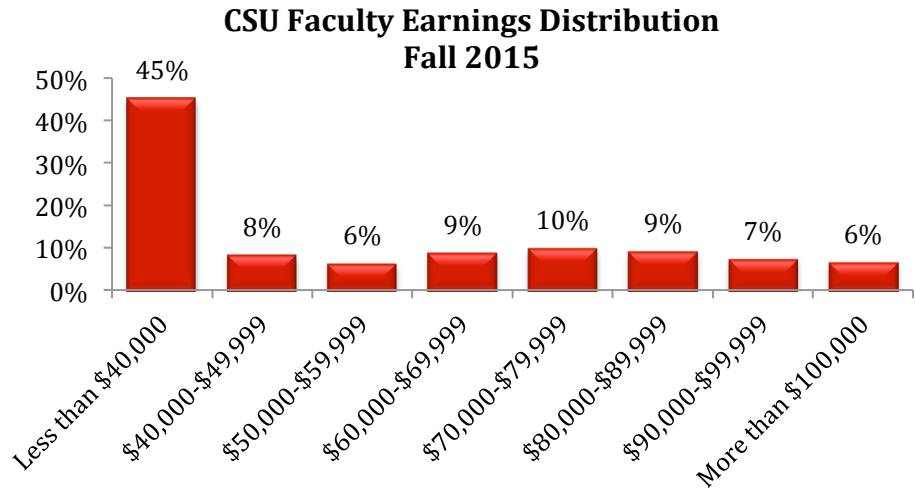https://www.flickr.com/photos/ureyspokes/albums/72157659030616444/with/22486117584/

Attached is a handout we used with the press packet for the event. I will provide a regular report at the next meeting.

DDW

The Truth about CSU Faculty Salaries

Last fall, CSU faculty secured a three-year contract with an agreement to reopen on salary. In spring 2015, CSU management showed up at the bargaining table with the same 2% offer faculty rejected last fall. Even in July, after the CSU had secured a **$216.5 million boost** in General Fund support, **management didn't budge from 2%**.

Two percent is simply not enough. The **average CSU faculty member earns $45,000 per year**. This figure represents all faculty, including tenure-line instructors and lecturers. Focusing only on tenure-track salaries is inaccurate, as most faculty are not tenured or even eligible for tenure. Similarly, full-time salaries don't provide an accurate picture, as most lecturers want to work for the CSU full-time, but the CSU refuses to make that investment.
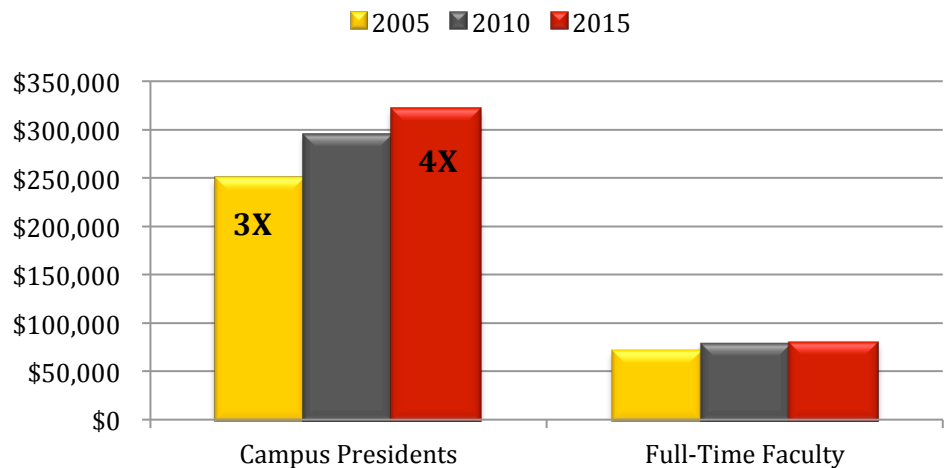
CSU Faculty Earnings Distribution Fall 2015

Earnings Range	Percent
Less than $40,000	45%
$40,000-$49,999	8%
$50,000-$59,999	6%
$60,000-$69,999	9%
$70,000-$79,999	10%
$80,000-$89,999	9%
$90,000-$99,999	7%
More than $100,000	6%

Average Earnings by Tenure Status, Fall 2015

	% of Faculty	Average Earnings
Lecturers	60%	$24,000
Tenure-Track or Tenured	40%	$84,000
All Faculty	100%	$45,000

Earnings for lecturers – who comprise 60% of the faculty – are staggeringly low, averaging **$24,000 per year**. Even if you focus on the 40% of faculty who are on the tenure-line, their average of **$84,000 per year** is lower than the average for similar faculty in the UCs and community colleges.

Yet, the CSU administration is telling a different story, that executives are last in line. In 9 out of the last 10 years, **executives received the same or greater percentage raises** – and therefore many times more dollars – than faculty, the one exception being the faculty's $80 raise in 2013. The result: **Widening inequality** between executives in board rooms and faculty in classrooms.

10-Year Salary Comparison, Presidents vs. Full-Time Faculty

Legend: 2005, 2010, 2015

Campus Presidents: 2005 labeled 3X (~$250,000), 2010 (~$295,000), 2015 labeled 4X (~$320,000)

Full-Time Faculty: 2005 (~$70,000), 2010 (~$78,000), 2015 (~$80,000)

Faculty Index

California Faculty Association

$45,000	Average yearly earnings for a faculty member in the CSU
−$9,056	Loss in purchasing power for full-time equivalent faculty since 2004
+22,917	Gain in purchasing power for CSU presidents since 2004
2007	Last year an SSI (Service Salary Increase) was awarded for faculty
75,366 (+24%)	Increase in number of full-time equivalent CSU students since 2004
2,319 (+14%)	Increase in number of full-time equivalent faculty since 2004
0	**Campuses with an increase in tenure-line faculty consistent with student growth since 2004**
−3%	Change in the number of tenure-track faculty since 2004
+46%	Change in the number of contingent faculty since 2004
$130,031	Average salary for tenure-line faculty in the UC*
$89,727	Average salary for tenure-line faculty in the community colleges
$84,339	Average salary for tenure-line faculty in the CSU
+36%	Change in the average CSU presidential salary since 2004
+10%	Change in the average faculty member's salary since 2004
1,731	CSU administrators earning more than $100,000 per year in base pay
59%	Percentage of the CSU faculty who are contingent
$27,000	Average yearly earnings for a contingent faculty member in the CSU
1 in 5	Faculty who received campus equity awards
13	Campus-based equity programs that excluded all lecturers
$261,000	Salary for SJSU president transitioning out of the CSU in 2015
$346,000	Salary for SJSU interim president in 2015
+134%	Change in CSU student fees since 2004
58	Hours a student would have to work at minimum wage to pay CSU fees in 1975
608	Hours a student would have to work at minimum wage to pay CSU fees in 2014
+33%	Change in the CSU net operating budget since 2004
+48%	Change in CSU expenditures on managers since 2004
+25%	Change in CSU expenditures on faculty since 2004
$97,000,000	Additional state budget revenue CFA members won for the CSU in 2015
0%	Movement by CSU management at the bargaining table after $97,000,000 augmentation
0	Outside of CSU management, people who believe executives are unfairly compensated
25,000	**CSU faculty needed to stand up for fair compensation**

Join us November 17th to demand a 5% GSI & 2.65% SSI from the CSU Board of Trustees!

*All data are as of Fall 2014 unless marked with an asterisk (*), which is as of Fall 2013.

Academic Senate
11-18-15

Nyla Simjee
Secretary of Education

I. **Club and Resource Fair**
    a. **Will be held once every quarter to familiarize transfer and freshmen students with the clubs and resources available.**
    b. **Will be held January 5th and March 29th from 11:30-1:30 in the University Quad.**
II. **"Save Spadra"**
    a. **Students of all majors are gaining in interest in the topic of Spadra Farm.**
    b. **The general opinion I have been getting from students is that the main fuel for this support is the desire to advocate for agriculture students' quality education.**
III. **Sustainable Financial Model**
    a. **Full report on the Sustainable Financial Model:**
        i. **http://www.calstate.edu/financial-future/documents/Draft-Task-Force-Report-9-17-15.pdf**
    b. **What is the opinion of Senate members/Faculty on this model?**
        i. **Specifically, the proposed increase in tuition.**
IV. **ASI Senate Resolution**
    a. **ASI Senate passed a resolution on November 12, 2015 in support of alternative modes of transportation through partnerships with local transit companies.**

Staff Report to the Academic Senate

November 18th, 2015

1. ### Donations being accepted for Pomona Police Department/Santa Cop Program and Military Holiday Cards:

   - ➢ Staff Council will be accepting donations of new stuffed animals that will be donated to the Pomona Police Department Community Outreach and Santa Cop Program. They are also collecting holiday cards that will be sent out to members of the military this holiday season. Donations can be dropped off at the Staff Council Holiday Gathering on Thursday, December 10th from 11:30am to 1:00pm in the CLA building, 8th floor, Heritage room. More information can be found on the Staff Council website http://www.cpp.edu/~staffcouncil/index.shtml .

2. ### Rose Float Fundraiser:
   - ➢ Staff Council is selling tickets for a drawing that will include two tickets to the Rose Float Parade, parking, Souvenir Program and other Rose Float merchandise. All proceeds will go the Rose Float Committee. The price of tickets is $1 per ticket or 13 tickets for $5 and 26 tickets for $10. Please contact Deb Goman x3293 or dgoman@cpp.edu for more information.

3. ### Holiday Boutique:
   - ➢ Staff Council will be hosting a Holiday Boutique in the CLA Paseo area on December 3rd from 10am to 3pm. This boutique will include staff and faculty vendors from on campus as well as external vendors. For more information on becoming a vendor for this event contact Rosie Pasos at repasos@cpp.edu.

Kathleen Pettengill, Staff Senator

CALIFORNIA STATE POLYTECHNIC UNIVERSITY, POMONA

ACADEMIC SENATE

ACADEMIC AFFAIRS COMMITTEE

REPORT TO

THE ACADEMIC SENATE

AS-2467-145/AA

Proposed Length for Semesters (Fall & Spring), Breaks (Thanksgiving, Winter, & Spring) for Calendar Conversion: **President's Revised Response**

Academic Affairs Committee   Date: <u>October 28, 2015</u>

Executive Committee
Received and Forwarded   Date: <u>November 4, 2015</u>

Academic Senate   Date: <u>November 18, 2015</u>

Introduction

Background:

The original report from the Academic Affairs Committee was adopted on February 11, 2015. The President's response, dated May 18, 2015, recommended several revisions. This response was transmitted to the Academic Affairs Committee on July 23, 2015. However, Provost Alva provided a revised calendar as additional input, and this revised calendar was transmitted to the Academic Affairs Committee on October 9, 2015.

Discussion

The Academic Affairs (AA) committee reviewed the Provost's revised calendar, which is available as Attachment 1, on October 28, 2015.

Recommendation

   A. The Academic Affairs Committee recommends that the Academic Senate adopt the draft calendar for 2018-19, along with its accompanying guidelines, as detailed in Attachment 1 to this report.

   B. The Academic Affairs Committee also recommends that several additional years of semester calendars be generated based on this model in order to substantiate the robustness of these guidelines.

California State Polytechnic University, Pomona
2018-19 Semester Calendar
DRAFT - Version 5.5

Fall Term 2018
Classes Start: August 23
Classes End: December 7

Final Exams: December 10 - 16

Holidays/Campus Closures
Labor Day: September 3
Veteran's Day: November 12
Thanksgiving: November 22 & 23
Winter Break: December 24 - January 1

Administrative Dates
University Days (Fall Conference): August 20 - 22
Work Days: December 17 - 19
Grades Due: December 20

Spring Term 2019
Between Terms: January 2 - 20
Classes Start: January 22
Classes End: May 10

Final Exams: May 11 - 16

Commencement Ceremonies
Commencement: May 17 - 19

Holidays/Campus Closures
Martin Luther King Jr.'s Birthday: January 21
Cesar Chavez Day: April 1
Spring Break: April 2 - 6

Administrative Dates
Work Days: January 16 - 18 & May 20
Grades Due: May 21

Summer Session I 2019 (10 weeks)
Classes Start: May 29
Classes End: August 1

Final Exams: August 5 & 6

Holidays/Campus Closures
Memorial Day: May 27
Independence Day: July 4

Administrative Dates
Grades Due: August 12

Summer Session II 2019 (5 weeks)
Classes Start: May 29
Classes End: June 27

Final Exams: July 1 & 2

Administrative Dates
Grades Due: July 8

Summer Session III 2019 (5 weeks)
Classes Start: July 3
Classes End: August 1

Final Exams: August 5 & 6

Administrative Dates
Grades Due: August 12

*** Summer Sessions I, II, & III assumes the continued observance of the 4/10 summer schedule.

2018 - 2019

	S	M	T	W	Th	F	SA	Instruction	Exam	Evaluation	Grades Due	Commencement	Other	Total
2018														
AUG	19	20	21	22	23	24	25	2					3	5
	26	27	28	29	30	31	1	5						5
SEPT	2	3	4	5	6	7	8	4						4
	9	10	11	12	13	14	15	5						5
	16	17	18	19	20	21	22	5						5
	23	24	25	26	27	28	29	5						5
OCT	30	1	2	3	4	5	6	5						5
	7	8	9	10	11	12	13	5						5
	14	15	16	17	18	19	20	5						5
	21	22	23	24	25	26	27	5						5
NOV	28	29	30	31	1	2	3	5						5
	4	5	6	7	8	9	10	5						5
	11	12	13	14	15	16	17	4						4
	18	19	20	21	22	23	24	3						3
	25	26	27	28	29	30	1	5						5
DEC	2	3	4	5	6	7	8	5						5
	9	10	11	12	13	14	15		4	1				5
	16	17	18	19	20	21	22				2		2	4
2019	23	24	25	26	27	28	29							0
JAN	30	31	1	2	3	4	5							0
	6	7	8	9	10	11	12							0
	13	14	15	16	17	18	19						3	3
	20	21	22	23	24	25	26	4						4
FEB	27	28	29	30	31	1	2	5						5
	3	4	5	6	7	8	9	5						5
	10	11	12	13	14	15	16	5						5
	17	18	19	20	21	22	23	5						5
MAR	24	25	26	27	28	1	2	5						5
	3	4	5	6	7	8	9	5						5
	10	11	12	13	14	15	16	5						5
	17	18	19	20	21	22	23	5						5
	24	25	26	27	28	29	30	5						5
APR	31	1	2	3	4	5	6							0
	7	8	9	10	11	12	13	5						5
	14	15	16	17	18	19	20	5						5
	21	22	23	24	25	26	27	5						5
MAY	28	29	30	1	2	3	4	5						5
	5	6	7	8	9	10	11	5						5
	12	13	14	15	16	17	18		4	1		1		6
	19	20	21	22	23	24	25				2		0	2
	26	27	28	29	30	31	1	147	8	2	4	1	8	170
JUN	2	3	4	5	6	7	8							
	9	10	11	12	13	14	15							
	16	17	18	19	20	21	22							
	23	24	25	26	27	28	29							
JUL	30	1	2	3	4	5	6							
	7	8	9	10	11	12	13							
	14	15	16	17	18	19	20							
	21	22	23	24	25	26	27							
AUG	28	29	30	31	1	2	3							
	4	5	6	7	8	9	10							
	11	12	13	14	15	16	17							
	18	19	20	21	22	23	24							
	25	26	27	28	29	30	31							

Guidelines in Setting up Academic Terms	Restrictions
Instructional day – Monday through Friday during regular terms when class meetings are scheduled on a regular basis	147 ± 2
Examination day – A day set aside for the exclusive purpose of administering final examinations	0 - 8
Registration day – A day during the academic year during which faculty are on duty for the purpose of advising, orientation, course enrollment, or similar.	
Grades Due day – A day prior to or at the close of the term that is designated specifically for the purpose of turning in final grades	1-2 per semester
Evaluation day – A day set aside for the reading of examinations and papers and for submission of final grades	0-1 per semester
Commencement – A day set aside for graduation ceremonies; counted only if faculty participation is expected and normal	Maximum of 1
Other day – A day when faculty are on duty for such purposes as faculty and departmental conferences, committee meetings, faculty, development, or similar.	
Academic Work Days – Total of all of the above.	170 - 180

EVENT	TIMING
Fall Add/Drop	Start Friday prior to Fall Conference
Fall Conference	Monday - Wednesday
First Day of Fall Semester	Thursday
Fall Semester	15 weeks plus two days (including holidays)
Fall Holidays	Labor Day (Monday), Veterans Day (varies), Thanksgiving (Thursday, Friday)
Fall Finals	Sunday - Saturday of 16th week
Fall Grading	Continues through 9 am Wednesday morning following finals week
Days between Terms	11 days (more or less, depending on the placement of December 24)
Spring Add/Drop	Start Tuesday prior to Spring Conference
Spring Conference	Wednesday - Friday
First day of Spring Semester	Monday (or Tuesday, depending on MLK Day)
Spring Semester	16 weeks (including holidays and breaks)
Spring Holidays	MLK Day (Monday), Spring Break (placed to overlap with Cesar Chavez Day)
Spring Finals	Saturday - Friday of 17th week (Friday evening finals rescheduled)
Commencement	Friday - Sunday (assuming current schedule)
Spring Grading	Continues through 9 am Wednesday morning following finals week
Days between Terms	3-4 days (depending on 4-10 schedule)
First Day of Summer	Monday (or Tuesday, depending on Memorial Day)
Summer Semester	11 weeks (including holidays)
Session I	10 week session beginning on Wednesday of 1st week
Session I Finals	Monday and Tuesday of 11th week
Session I Grades Due	9 am on Monday of 12th week
Session II	5 week session beginning on Wednesday of 1st week
Session II Finals	Monday and Tuesday of 6th week
Session II Grades Due	9 am on Monday of Monday of 7th week
Session III	5 week session begininng on Wednesday of 6th week
Session III Finals	Monday and Tuesday of 11th week
Session III Grades Due	9 am on Monday of 12th week
Days between Terms	4-5 days (depending on 4-10 schedule)

Ad Hoc Committees for Reviewing Proposals for Semester Degree Programs and General Education Courses

Academic Senate

Executive Committee

November 2015

Semester Conversion Timeline

Academic Year	Tasks	Important Target Dates to Complete the Tasks By:
September 2015 – August 2016 **YEAR 2**	**All General Education (GE) Courses** (i.e., new, revisioned, direct conversion, discontinued) ➢ *College Curriculum Committees* submit to the *Deans' Offices* to submit to the *Office of Academic Programs* final GE course proposals . . . . . . ➢ *Office of Academic Programs* submits final GE course proposals to the *Senate's Executive Committee*	. . 11/9/15 . . 12/18/15
	Non-GE New Courses, Significantly Revised (i.e., revisioned) **Courses, Discontinued Courses** ➢ *College Curriculum Committees* submit to the *Deans' Offices* to submit to the *Office of Academic Programs* final course proposals for new, revisioned, discontinued courses . . . . ➢ *Office of Academic Programs* submits final course proposals for new, revisioned, discontinued courses to the *University Curriculum Committee* .	. . 10/9/15 . . 12/18/15
	Non-GE Courses With Minimal Revisions (i.e., direct conversion) ➢ Academic *Departments* submit final proposals for direct conversion courses to the *College Curriculum Committee* . . . . ➢ *College Curriculum Committees* submit to the *Deans' Offices* to submit to the *Office of Academic Programs* final proposals for direct conversion courses (no further review is required)	. . 12/15/15 . . 3/28/16

Semester Conversion Timeline

Academic Year	Tasks	Important Target Dates to Complete the Tasks By:
September 2015 – August 2016 **YEAR 2**	**All Programs / Options / Emphases/ Minors / Certificates / Discontinued Programs** (i.e., new, revisioned, direct conversion, discontinued) ➤ *Academic Departments* submit final **undergraduate** proposals to the *College Curriculum Committee* . . . . ➤ *Academic Departments* submit final **graduate** proposals to the *College Curriculum Committee* . ➤ *College Curriculum Committees* submit to the *Deans' Offices* to submit to the *Office of Academic Programs* final proposals for all College's **Undergraduate** Programs. . . . . ➤ *College Curriculum Committees* submit to the *Deans' Offices* to submit to the *Office of Academic Programs* final proposals for all College's **Graduate** Programs. . . . . ➤ *Office of Academic Programs* submits final proposals for all Colleges' Programs to the *Senate's Executive Committee*	. . 10/9/15 . . 11/9/15 . . 12/15/15 . . 1/15/16 . . 4/1/16

Semester Conversion Timeline

Academic Year	Tasks	Important Target Dates to Complete the Tasks By:
September 2016 – August 2017 **YEAR 3**	**All General Education (GE) Courses** (i.e., new, revisioned, direct conversion, discontinued) ❯ Finish review in *Academic Senate*	. . 3/10/17
	Non-GE New Courses, Significantly Revised (i.e., revisioned) **Courses, Discontinued Courses** ❯ Finish review in the *University Curriculum Committee*.	. . 3/10/17
	All Programs / Options / Emphases/ Minors / Certificates / Discontinued Programs (i.e., new, revisioned, direct conversion, discontinued) ❯ Finish review in *Academic Senate*	. . 3/10/17

Non-GE and GE Courses
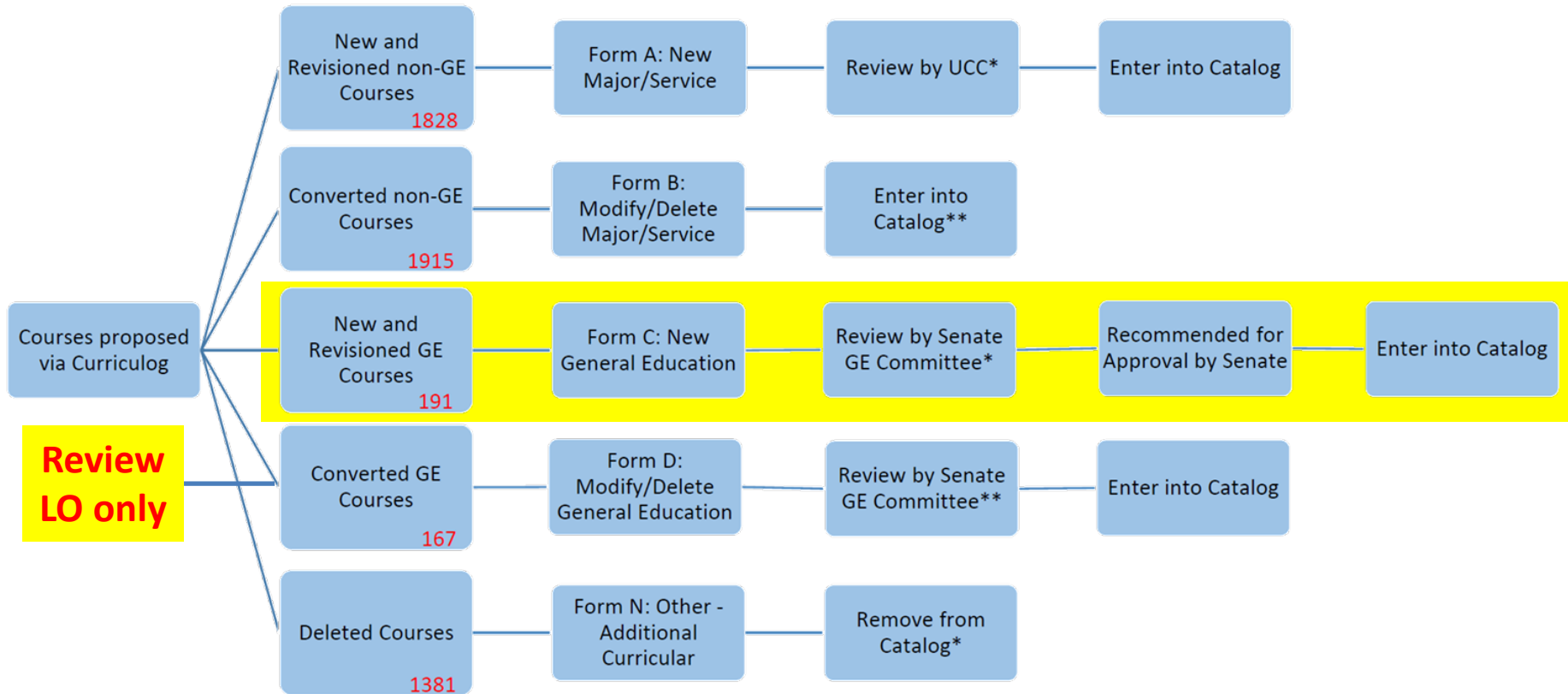
Programs – Approximate Numbers

- ~ 270 program proposals
- ~ 69 new programs
- Only ~ 20 converted programs

- ***Note:** Numbers are based on pre-proposals*

Programs
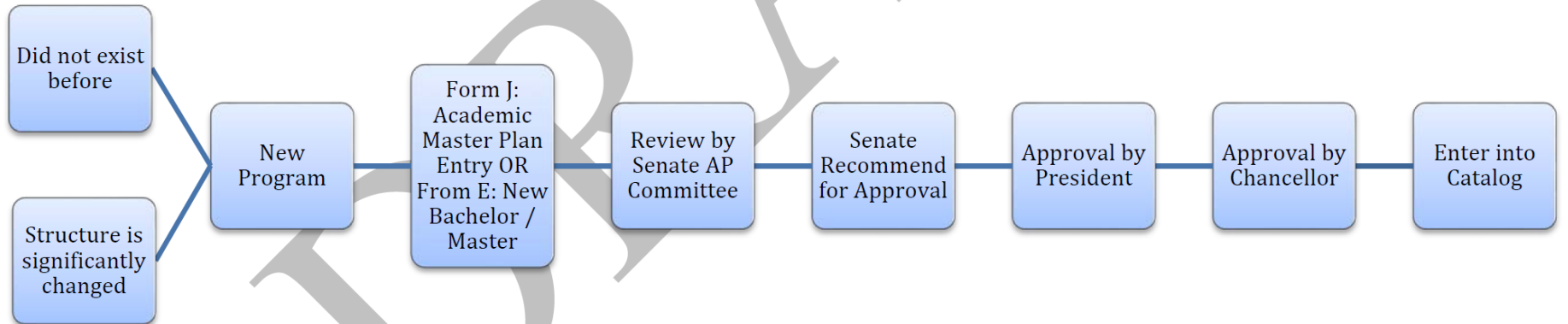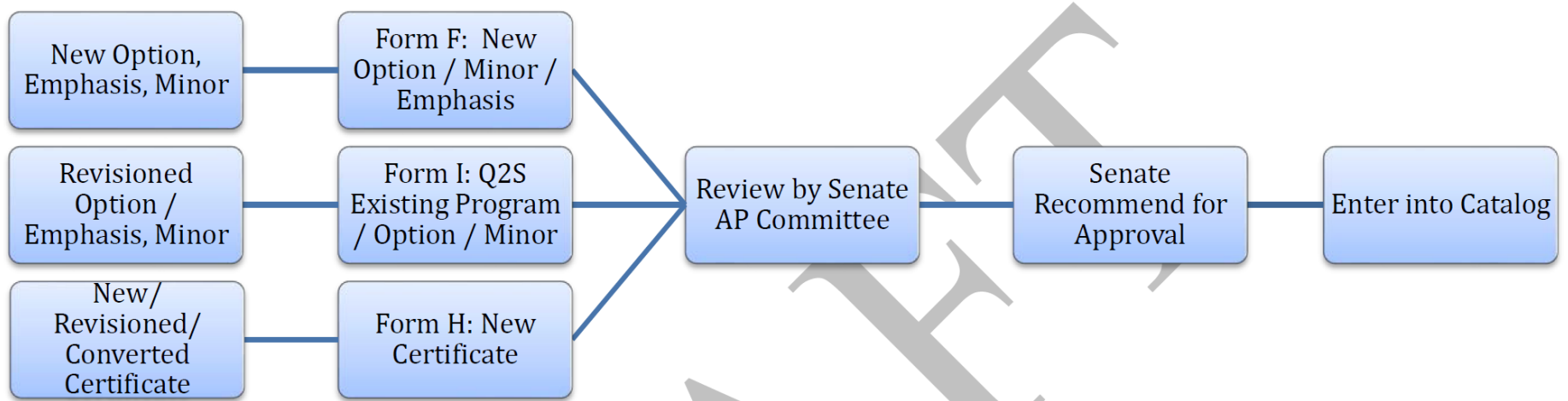
Programs
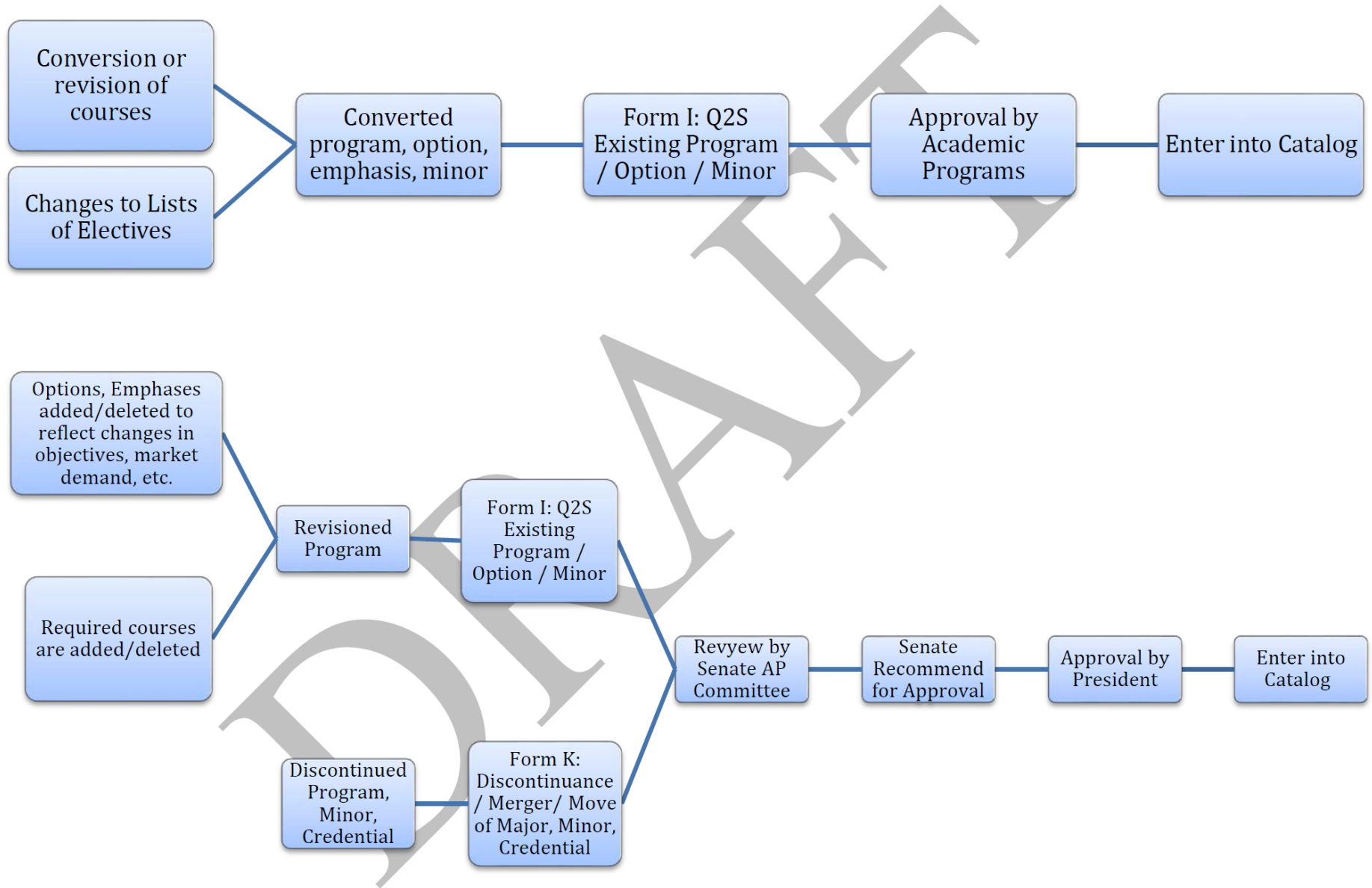
Academic Senate Bylaws

ARTICLE VI
Ad Hoc Committees

Section 1   Ad hoc Committees shall be appointed by the Executive Committee and ratified by the Academic Senate. They shall consider problems which in the judgment of the Executive Committee are outside the purview of a standing committee. In making appointments to ad hoc committees, the Executive Committee shall be governed by the purpose of the ad hoc committee. In investigating problem referrals, ad hoc committees shall be governed by provisions of Article VII, Section 1.C.

General Principles for Ad Hoc Subcommittees

- Create three subcommittees:

  - Ad Hoc General Education Subcommittee

  - Ad Hoc Academic Programs Subcommittee

  - Ad Hoc University Curriculum Subcommittee

- The purpose of the ad hoc subcommittees is to provide additional reviewers such that the work of semester conversion can be completed within the established timeline.

- Creation of the ad hoc subcommittees does not change the normal approval process for programs/courses.

- The ad hoc subcommittees will have a composition similar to the parent committees, giving proper representation to all constituents. The Academic Senate will recruit the members of the ad hoc subcommittees.

- Members of the ad hoc subcommittees will have similar privileges as the members of the parent committees (i.e., reviewing, voting, etc.).

- The Chair of each of the committees will remain the Chair of the combined group (committee proper + subcommittee).

- Each committee (existing members and additional members added by the subcommittee) can determine the structure and mechanism by which the work of reviewing courses/programs is divided among the members.

- The ad hoc subcommittees will remain in existence until the review of courses/programs is completed (March 2017). If any member leaves the committee before the work of the committee is done, a replacement (representing the same constituency) will be recruited by the Academic Senate.

Example: General Education Courses
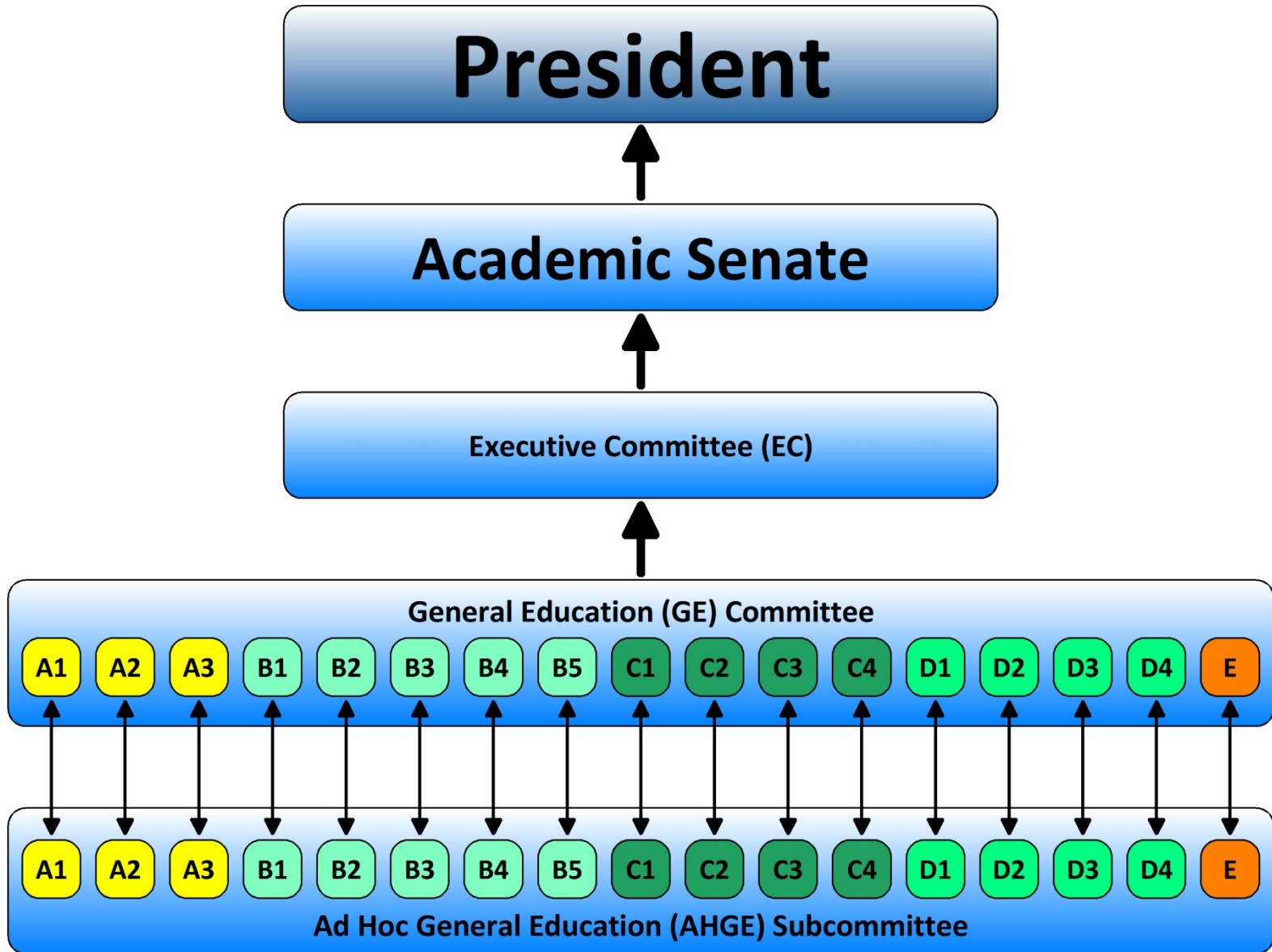
Recommendation

- The Executive Committee recommends that the Academic Senate create the following ad hoc subcommittees and recruit members for each subcommittee:
  - Ad Hoc General Education Subcommittee
  - Ad Hoc Academic Programs Subcommittee
  - Ad Hoc University Curriculum Subcommittee